



## **Montana Campus Compact AmeriCorps Program AmeriCorps College Coach Position Description Soft Landing Missoula**

### **MTCC Summary:**

Campus/Community-based AmeriCorps Team members with Montana Campus Compact are part of the MTCC AmeriCorps team of college students. This team will serve at least 25 refugee and immigrant students over the school year and the summer to support in bridging the summer learning gap and providing an environment for academic and social skill-building for refugee youth and young adults. An MTCC AmeriCorps Team Member will commit to complete a **minimum of 1700 hours over the academic year** and following summer depending on programming needs. Successful candidates will be passionate about creating equitable opportunities and addressing barriers for all youth to be successful in school and build social and emotional skills.

### **Responsibilities and Activities:**

1. Support planning, coordination, transportation, facilitation and implementation of weekly academic programming, such as after school tutoring, English classes for refugee youth, book clubs, coding clubs, or other academic programs developed to fit the needs of refugee youth in Missoula.
2. Support prospective and currently enrolled college students with navigating higher education, including supporting students with understanding their syllabi, communicating with professors and advisors, assisting with registration, as well as working with a possible new position at the university to support college students.
3. Supervise and coordinate tutoring pair-ups of college students utilizing the assistance of the volunteer coordinator to recruit and assign new volunteers.
4. Support planning, coordination, transportation, facilitation, and implementation of social programming for refugee youth, including crafting clubs, empowerment groups, or other social programs developed to fit the needs of refugee youth in Missoula.
5. Support planning and supervision of social and recreational events, including overnight educational and empowerment trips, day trips to encourage safe and educational experiences with Montana's outdoor opportunities, and various social and recreational events to support social and emotional well-being for refugee and immigrant youth in Missoula.
6. Develop college coaching support programming based on models provided by Montana Campus Compact, including: coordinating college campus tours, FAFSA and college education evenings, community service projects, etc.

**Please describe in a paragraph a summary of responsibilities and tasks:**



The AmeriCorps College Coach will work together with SLM staff and AmeriCorps members to provide free and accessible educational and recreational activities for refugee youth and college students throughout the academic year and throughout the summer. Members plan and organize activities, recruit and work with volunteers, provide transportation and logistical support, and interact with and mentor refugee youth. Past activities have included mountain biking, college tours, whitewater rafting, crafting club, book club, English classes, and overnight trips to Yellowstone and Seeley Lake.

**Supervisors:**

Host Site Supervisor: Natalia Boise- Youth Program Coordinator  
Montana Campus Compact AmeriCorps Program Director

**Required Qualifications:**

- College Graduate
- Prior experience serving youth and working with volunteers
- Excellent oral and written communication skills
- Experience working in an educational setting
- Willingness to learn
- Experience working with children
- Possession of valid driver's license
- Possession of documentation of citizenship or lawful permanent resident alien status of the United States
- Willingness to submit to a comprehensive criminal history check, including an FBI fingerprint check

**Preferred Qualifications:**

**More information about the Montana Campus Compact:**

[mtcompact.org](http://mtcompact.org)

**To Apply:** Please contact site supervisor information: [natalia@softlandingmissoula.org](mailto:natalia@softlandingmissoula.org)